

ACRL-LA Business Meeting Agenda
Wednesday, September 30, 2009
State Library of Louisiana

Present: Kelly Blessinger, Tony Fonseca, Melissa Goldsmith, Karen Niemla, Debra Rollins, Boris Teske, Mark Zelesky

Absent: Megan Lowe, Mike Matthews

I. The meeting was called to order at 9:10.

II. Old Business

a. Submission of Minutes of August 14, 2009 for Acceptance

Individual minutes were not printed off as they have been available on the ACRL-LA web site. Since some parties had not read the minutes, there was a motion to table until the next meeting. The motion was passed.

b. Treasurer's Report

Kelly passed out copies of the latest treasury report and stated that the current balance was \$4,307.23. This report is included as Appendix A. The current report did not contain all the costs of the 2009 Pre-LOUIS Users Conference (LUC) conference as they had not all been calculated at the time of the meeting. The costs have now been calculated and are included as Appendix B.

Some discussion ensued regarding revenue raising such as putting a portion of the money into a high yield account. It was suggested the way the economy is currently, it might not be worth investing much time to investigate since high yield accounts are at a low percentage of return currently.

Another suggestion was to place \$1,000 into a two year CD. The Louisiana Library Association (LLA) added money to their treasury by doing this. It was suggested that the treasurer of LLA be contacted for more information on this.

c. Introduction of Officers

- i. Tony Fonseca, Nicholls, President
- ii. Melissa Goldsmith, Nicholls, President-Elect
- iii. Kelly Blessinger, LSU-Baton Rouge, Secretary-Treasurer

d. Replacement of Newsletter with Web Site and News Section of Journal

The spring/summer newsletter will be the last issue. The newsletter will be replaced by Codex, the open access journal of the ACRL-LA.

e. Web site Update

Karen reported that she used php (general purposing scripting language) for the registration for the 2009 ACRL-LA Pre-LUC event, and everything went smoothly. Karen stated that the web site is the primary way to discuss what is going on with the chapter. Karen is scheduled to present at LUC with Megan on Codex, and they were still working on a design for the journal.

f. Introduction of Appointed Positions

At the last Executive Board meeting of the ACRL-LA, it was suggested that some of the positions be streamlined. The Archives Manager position would be merged with the Website Administrator position to become the Website Administrator & Archives Manager and a Journal Editor position would be created in lieu of the newsletter editor position. The Journal Editor and Website Administrator & Archives Manager would be appointed by officers, and both would be voting members of Executive Board. The bylaws were amended to reflect this and were approved unanimously by the membership.

It was suggested due to the time involved that these two positions might receive a stipend due to the amount of work involved. This will be investigated when Melissa is president.

- i. Journal Editor: Megan Lowe
- ii. Website Administrator & Archives Manager: Karen Niemla

g. Introduction of Standing Chairs

The standing committee chairs hold a position on the board while the Ad-Hoc committees do not. All committees are listed on the website under "about." Student members can serve on both standing and ad-hoc committees. The Standing Committees were also recently streamlined by merging the Membership and Nominations & Elections committees and making the Awards committee a standing committee.

- i. Bylaws: Melissa Goldsmith

The bylaws were recently revised. The bylaws were reduced from eight to barely five pages, pared down from a procedural document; the bylaws now contain few firm dates. Melissa would like to see it continue to go in this direction. Three people are currently on the committee, Melissa will be rotating off, and the committee is looking for a new chair.

ii. Membership and Elections: Jessica Hutchings

Jessica announced that once a year there will be a membership push. This involves contacting ACRL national to get the current list of members residing in Louisiana. These members will be automatic members of ACRL-LA.

iii. Awards: Boris Teske

Boris stated that Alma Dawson and Sigrid Kelsey will continue to serve on this committee.

1. Second annual scholar librarian award

There will be a call put out soon for nominations for the second scholar librarian award, probably in January 2010. Boris explained that there are high standards for this award, and that it is in recognition of the year's work in peer reviewed materials for an outstanding librarian scholar.

2. New award

No new awards have been created. Some potential ideas for new awards include the following:

- Award for best program/series (what individuals are doing at their institutions)
- Service award
- Writing award (for newsletters, book reviews, etc.)

h. Introduction of AdHoc Committees

i. SLIS Initiatives: Tony Fonseca

This committee's purpose is to look for initiatives for SLIS and ACRL-LA to interact. As the SLIS student liaison, Mark Zelesky has been organizing monthly gatherings advertised on the SLIS listserv and sponsored by ACRL-LA to discuss library related topics. Tony would like to create a schedule of these workshops to send out to the membership. The meetings could include a working librarian who could give their perspective on the topics. Tony is currently chairing this committee, but is looking for a replacement.

ii. K-16 Initiatives: Debra Rollins

Debra reported that this committee will serve as a platform for discussion between high school and college librarians regarding ease of transition for students. While currently an Ad-Hoc committee, this committee is heading in the direction of becoming a standing committee. Debra made the additional following points:

- 1) The name of the committee will be “School to College Transitions” and will focus on the bridge between the two.
- 2) There is no formal initiative like this in Louisiana at this time. There are however some initiatives that focus on creating quality teachers.
- 3) Debra would like to include SLIS faculty.
- 4) Initial participants could include [LASL](#) (Louisiana Association of School Librarians). Discussions could take place at their midwinter meeting set for January 30th, 2010 or the [LLA 2010 annual conference](#). She would like to form a core group of interested librarians, but is hoping to get non-librarians as well.

iii. Funding Initiatives: Karen Niemla

Karen will be adding a donation button on the banner of the ACRL-LA button that will go to PayPal. She had some concerns regarding the “Donate to a student” option that was on this year’s Pre-LUC registration form, and how to better control this next time. Next time she will add the donated amount to the total fee.

Karen plans on looking into the option of creating T-shirts through Café Press, which could be made on demand rather than having to order in bulk. The journal logo could be an option for this.

i. Peer Network / Experts List Update

Megan was not present to comment on this topic, however, the contract has been created and interested parties can contact Megan for more information. The peer network will be ready to launch soon.

j. Journal Update

November/December is the rollout date for the first Codex issue, ACRL-LA's new open access scholarly electronic journal. The first issue is a special issue but the second will have a call for papers. Eight articles have been promised for the first issue. The call for peer reviewers is out, and Tony will be the first Reviews Editor (books and software).

III. New Business

a. New Bylaws

Melissa announced that the [new bylaws](#) created a new level of membership. While the regular membership and student membership (including undergraduates) remain, there is now also an associate membership.

Associate Membership: For those interested in scholarship, this puts us at the same level as the [ACRL-Oregon Chapter](#), which is a strong local chapter. There was some concern that we were focusing at an insular level. We should tap into potential members from the [Southeast Music Library Association](#), government document librarians, faculty at institutions, and those who might be currently out of a job.

The term of officers has changed from one year to two. This will add more time to get projects off the ground and to keep them moving. When Mike was President his major initiative was the peer network. Tony's was the open access journal.

b. New Duties of Past President

The Past President will now serve as the Ad-Hoc Committee Advisor

IV. Q & A

Karen suggested adding a fun activity for a chapter get together. This would be a social event since we normally only together for conferences. Possibly we could do this in collaboration with LLA.

ACRL-LA does have a [Facebook account](#) if members are interested in "friending."

V. Adjournment at 10:15

Appendix A: Treasury Report as of 9/30/09

ACRL-Louisiana Treasurer's Report

Beginning Balance (8-13-2009)	\$4,405.41
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Date	Withdrawals	
8/13/2009	Megan Lowe Reimbursement	-\$27.50
8/13/2009	ACRL-LA Discussion Group	-\$25.00
8/20/2009	Scott Walter's Flight	-\$414.00
9/14/2009	Annie Payton's Flight	-\$519.20
9/24/2009	ACRL-LA Discussion Group	-\$25.00

Total Withdrawals	-\$1,010.70
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Date	Deposits	Details	
8/14/2009	Membership Dues (checks)		\$20.00
8/24/2009	Transfer from PayPal		\$38.23
8/31/2009	Transfer from PayPal		\$154.29
9/11/2009	Deposit (checks)	1 Pre LUC registration, 1 membership	\$80.00
9/24/2009	Deposit (checks)	Two Pre LUC registrations	\$120.00
9/25/2009	Transfer from PayPal		\$500.00

Total Deposits	\$912.52
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Current Balance (9/30/2009)	\$4,307.23
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Appendix B: Total Costs of 2009 Pre-LUC Conference:

Pre-LUC 2009 ACRL Conference Costs

Date	Withdrawals	Details	
8/20/2009	Scott Walter's Flight		-\$414.00
9/14/2009	Annie Payton's Flight		-\$519.20
9/26/2009	Office Depot	Name Badges	-\$14.15
9/28/2009	Office Depot	Folders, Notepads	-\$55.73
9/29/2009	Sam's		-\$59.06
9/29/2009	Walmart		-\$43.03
9/30/2009	Scott Walter's Hotel	Sponsored by SLIS	\$0.00
9/30/2009	Annie Payton's Hotel		-\$427.14
9/30/2009	Annie Payton's Meals	Meals and Parking	-\$138.34
9/30/2009	Scott Walter's Meals	Meals and Parking	-\$27.89
9/30/2009	Scott Walter's Honorarium	\$500.00 Sponsored by the Gale Group	\$0.00
9/30/2009	Annie Scott's Honorarium		-\$300.00
9/30/2009	Roly Poly Sandwiches	(Will seek reimbursement from ACRL)	-\$225.93
9/30/2009	Presenters Dinner		-\$236.65

Total Withdrawals **-\$2,461.12**

#	Deposits	Amount Per	
20	Registered Member Attendees	\$60	\$1,200.00
5	Registered Student Attendees	\$40	\$200.00
2	Student Donation		\$30.00

Total Deposits **\$1,430.00**

Profit/Loss **-\$1,031.12**

