

## **ACRL-LA Executive Board Members Meeting**

**February 18, 2013: via Skype**

### **Minutes**

**Executive Board Members Present:** President Karen Niemla, Vice President Paul Kelsey, Treasurer Lindsey Reno, Secretary Gena Chattin,

**Committee Chairs and Members Present:** Angela Dunnington, Michael Matthews

### **Discussion**

- I. Meeting called to order by President Karen Niemla at 1:07 p.m.
- II. Introduction and Reports
  - a. Treasurer's Report
    - i. Lindsey reported that money had been moved from PayPal into the ACRL-LA Bank Account with Campus Federal.
      1. \$210.02 had been in PayPal.
      2. \$3815.64 now in Campus Federal account.
- III. Chairs and Committees
  - a. Bylaws Committee
    - i. Courtney Rimes Stortz expressed interest in joining the Bylaws Committee. Angela will send her contact information to Karen, and Karen will contact her.
  - b. STAR Committee
    - i. Karen has invited potential new STAR Committee chairs to meet with us, but neither could attend today's meeting. Interest has been expressed by Kathryn Seidel and Jennifer Jackson at UNO.
    - ii. The committee has had trouble getting the time and attention of high school librarians in the past. Karen suggested we use the new Moodle platform to set up workshops and reach out to them.
- IV. Tax Status and Tax ID
  - a. Expired Tax ID Needs Replacing
    - i. Official ACRL-LA documents showing our tax ID and signed by past president Kevin Merriman were located. However, since tax IDs expire every three years unless renewed, we speculate that ours expired and that we need to file for a new one.
    - ii. Angela thought this would cost somewhere in the neighborhood of \$100-\$200.
    - iii. Lindsey said that January was the deadline to file taxes, but we can file for a tax ID anytime. She will take care of filing for the new ID
  - b. Bylaw Change requested to assure that the Chapter will file taxes every year. If we do not file taxes in three years, we lose our Tax ID.
- V. LLA Conference 2013
  - a. Meet & Greet Event Costs – Michael Matthews

- i. Estimated Costs:  
(which will remain estimates until LLA 2013 registration is over and LLA sends the bill to Academic Section)
  - 1. With an estimated 40 people, the estimate is \$200 to split between LLA and ACRL-LA.
- ii. Room Rental Fees
  - 1. Michael doesn't think that there will be any and assumes room rental will be handled by the conference chair.
- iii. Program Announcement
  - 1. After initially being omitted, the Meet and Greet is now on the LLA Program.
- iv. Event Ticketing
  - 1. The event is being ticketed through the LLA website.
  - 2. Karen expressed concern that a meeting would be held at a ticketed event, but Michael explained that ballots for the LLA Academic Section vote on bylaw changes would be collected throughout the conference.
  - 3. There was discussion on potential problems with combining the meeting with the ticketed event and with ticketing enforcement, but it was decided that the event would run on the honor system.
- v. Outreach
  - 1. Karen solicited ideas for outreach, which led into the next topic.

## VI. Event and Project Ideas

- a. Moodle Installation
  - i. Moodle has been installed, and Karen solicited ideas for projects.
- b. Open Access Webcast: Gena revisited the Open Access webcast idea, but asked to wait until after March 1 to plan it.
- c. Ideas for podcasts and webcasts were solicited.
- d. Gena talked about her idea for a Hackfest but cannot begin planning it until the summer. These are usually done in-person, but she offered to investigate conducting it through Moodle.
- e. Gena also suggested instituting a Journal Club through the ACRL website and/or Facebook presence and will look into it.
- f. Paul offered to create a survey to see what members are interested in learning about. Karen offered to handle the dissemination apparatus of the survey.
- g. Discussion of Facebook presence (and administration), mailing lists, etc. was tabled to be discussed later over e-mail.

## VII. Bylaws and Requirements for Officers and Elections

- a. Karen asked if Angela and the Bylaws Committee would work on putting the following change to a vote in addition to the above change regarding tax ID renewal:
  - i. Current Bylaws state: "Section 1. Officers. / The executive officers of the Chapter shall be a President, Vice President/President-Elect, Secretary, and Treasurer. Officers must be members of the Chapter and the ACRL."

- ii. Change bylaws to remove the ACRL National membership requirement for all officers except the President, Vice President, and President Elect.

VIII. Meeting adjourned at 1:55 p.m.