

ACRL-LA Executive Board Members Meeting

August 1, 2012: Online via Skype

Minutes

Executive Board Members Present: Karen Niemla, Paul Kelsey, Lindsey Reno, Gena Chattin

Committee Chairs and Members Present: Melissa Goldsmith, Angela Dunnington, Megan Lowe

Discussion

- Meeting called to order by current ACRL-LA President Karen Niemla at 11:30 a.m.
 - All present introduced themselves briefly.
- Ad Hoc Committee and Chair status reviewed and assessed
 - Karen proposed inviting committee members to next meeting
 - Mike Matthews, who is absent, may know more about some of the committees and their chairs with whom we are out of contact.
 - Committees:
 - Legislative Liaison
 - Karen Niemla will contact Will Hires and make sure he is still on board.
 - STAR (Successful Transitions to Academic Research Committee)
 - Not sure of status
 - LLA Liaison (non-chair)
 - It was thought Nicole Morello may have moved away and that the chapter needs to find a new LLA Liaison.
 - Will probably have to be an LLA member.
 - Angela Dunnington thought that Karen had the capacity to appoint someone to be the new LLA Liaison according to the bylaws.
 - SLIS Initiatives
 - Tony Fonseca is the interim chair, which indicates that this is temporary and we should choose a new chair.
 - Karen opened the floor to suggestions of what this committee should be doing.
 - Gena Chattin suggested using it to coordinate internship offerings amongst the member libraries.
 - Melissa Goldsmith made several suggestions:
 - Offering SLIS students a poster session.
 - ACRL-LA member presentations for SLIS classes on research and publishing/presenting skills.
 - ACLR-LA members discussing selected articles with a SLIS class either in person or by Skype.
 - Creating a list of ACRL-LA experts that SLIS can draw from to make these things happen.

- Paul Kelsey was interested in giving talks to SLIS classes on publishing.
 - Karen shared that she had done something like this in the past at State Library and that it went well.
 - Support Network Committee
 - The purpose of this committee is to help members network with some measure of anonymity.
 - Karen will check website page views for efficacy of support network sections.
 - Fund Raising
 - Karen Niemla is the current chair but would like to step down and open the position to a new person.
 - Some discussion was had over whether we still need to have this committee.
 - Megan Lowe suggested putting out a call to the membership to see if anyone had an interest in fund raising and might want to take over the committee.
 - Karen brought up the idea of mugs and t-shirts
 - Karen also was worried about spending money on items that wouldn't sell.
 - Lindsey Reno and Gena both suggested CafePress as a possible way to offer these items without buying them up front.
 - Lindsey also encouraged this as a means of increasingly ACRL-LA's visibility rather than purely as a fund raiser.
- Committee / Appointee Reports
 - Awards Committee – Tony Fonseca
 - Tony was absent, so there was no report.
 - Bylaws Committee – Angela Dunnington
 - Committee currently consists of Angela (chair), Melissa, and Megan. They would like to add a new person.
 - It was discussed whether or not to add the possibility of meeting virtually using Skype in lieu of meeting face-to-face as a result of severe cuts and eliminations of travel budgets at many members' libraries.
 - According to the bylaws, the chapter will meet annually with 30 days' notice and also have an annual business meeting in the fall.
 - It was decided that the bylaws were sufficiently open enough that they did not restrict us from meeting virtually and therefore did not need changed.
 - Membership, Nominations, and Elections Committee
 - Mike Matthews was absent, so there was no report.

- Karen told attendees that ACRL will not give us our member list until the fall unless we pay them for it, so we don't have a current list of those who are members by grace of their national ACRL membership.
 - Karen also said that ACRL will not pass on the information of members who check the privacy boxes on their membership forms, so we will never know that those are members. This may not be clear to the members.
 - Melissa had several questions about ACRL-LA's policy to offer free membership to national ACRL members in the state:
 - Do other state organizations tend to do this?
 - Melissa suggested that ACRL-LA consider eliminating this policy and begin requiring all members to pay the \$10 membership fee.
 - Karen suggested that ACRL-LA consider aligning its membership year with the national ACRL.
- Codex update – Megan Lowe
 - Megan said she is waiting for some columns including the past and current presidents' remarks and one more article.
 - Megan expected that the new issue would come out in the next two weeks and solicitations would go out for articles for the new issue.
- Treasury Status – Lindsey Reno
 - Campus Federal Bank
 - Many problems dealing with this account, which didn't seem equipped to handle a non-profit organization that was not a student group.
 - Campus Federal Bank is also only in three cities and very inconvenient for some officers.
 - Lindsey is looking at alternate banks and suggested Chase since they had branches in Baton Rouge and Monroe.
 - Karen said that she was uncomfortable having passwords to both PayPal and the associated e-mail account as president and asked that this be changed.
- Web Administrator & Archives Manager Position
 - Karen is currently doing this and would like to continue managing the back-end but suggested someone take over updating the site content so that all dispatches from the group were not coming from the president.
 - Gena offered to add blog updates and announcements to her duties as secretary.
 - Karen said she would provide Gena with the main ACRL-LA blog login information.
- Bylaws: Secretary/Treasurer Split
 - Angela thought that the bylaws still listed the Secretary and Treasurer as one person and that it would need to be changed.
 - (After the meeting) Karen discovered that the Bylaws had been revised and approved in 2010, and this change had already been made.

- Upcoming Events
 - LUC 2012
 - ACRL-LA is not yet on the schedule nor does it have a room booked.
 - Karen will contact LOUIS to see if this can be fixed.
 - LLA 2013
 - Karen sought ideas for preconference or post-conference sessions.
 - “Statewide Electronic Resources Management Workshop”
 - Karen is listed as helping to organize this, but she didn’t remember volunteering or what she was asked to do.
 - There was some talk of it being a multi-state event.
 - Karen tabled the matter until Tony could be asked for more information.
 - Online Projects/Workshops?
 - Karen suggested using Moodle to set up online workshops to offer skills and training to members.
 - ACRL-LA could charge but doesn’t have to. With Moodle, this would cost virtually nothing but Karen’s labor in setting it up.
- Other things of note
 - No news.
 - Votes
 - Later we will vote on bylaw changes when the Bylaw Committee presents their revisions.
- Meeting Adjourned at 12:45 p.m.

Action Items

Item	Who	By When
Investigate that status the ad-hoc committee STAR (Kathryn Seidel, Baton Rouge Community College).	Melissa Goldsmith	By next meeting
Investigate the status of the Legislative Liaison (Will Hires)	Karen Niemla	By next meeting // Will responded and says he intends to continue as Legislative Liaison as per Karen (8/2/2012).
Investigate the status of the SLIS Student Liaison	Karen Niemla	By next meeting
Remove Nicole Morello from roster and find a new LLA Liaison	Karen Niemla	By next meeting
Put out a call to new members to see if anyone is interested in doing or	Gena Chattin / Committee (Gena will put out the call via the list and the blog and the	By next meeting

gaining skills in fund raising and decide then whether or not to keep the committee.	committee will decide based on the results.)	
Add a new member to the Bylaws Committee	Angela Dunnington	By next meeting
Contact ACRL National Coordinator to see how other state chapters handle membership issues and fees	Melissa Goldsmith and Karen Niemla (possibly Michael Matthews when he returns to work)	By next meeting
Consider aligning ACRL-LA membership dates with the national ACRL.	Bylaws Committee? Karen Niemla? Michael Matthews?	By next meeting
Solicit ideas for pre- and post-conference LLA sessions, Online projects and workshops using Moodle	Gena Chattin / Committee (Gena will put it on the blog/e-mail members and the committee will also get the word out amongst their colleagues)	By next meeting / Ongoing
Ask Tony for more information about the Statewide Electronic Resources Management Workshop	Karen Niemla	By next meeting
Arrange for LUC 2012 meeting space and time	Karen Niemla	By next meeting
Find page view statistics for the Support Network pages	Karen Niemla	By next meeting
Send signed bank papers to Campus Federal	Karen Niemla	ASAP
Discuss possibly instituting new Web admin and/or committee	Karen Niemla / Committee	By next meeting

Minutes submitted by ACRL LA Executive Committee Secretary: Gena Chattin
August 2, 2012