

## **ACRL-LA Executive Board Meeting**

**August 07, 2012: via Skype**

### **Minutes**

**Executive Board Members Present:** President Karen Niemla, Vice President Paul Kelsey, Treasurer Lindsey Reno, Secretary Gena Chattin

**Committee Chairs and Members Present:** Megan Lowe, Michael Matthews

### **Discussion**

- I. Meeting called to order by ACRL-LA President Karen Niemla at 3:45 p.m.
- II. Introductions of Officers and Attendees
- III. ACRL-LA's Tax Status
  - a. Federal Tax ID: The chapter has a federal tax ID. There was no cost to get it.
  - b. Tax Exempt Status:
    - i. The chapter does not have this. Lindsey investigated the application and saw that it would cost \$300 to get this status. Additionally, because ACRL-LA has existed for longer than 27 months, it does not meet the criteria for a late application and would have to file for an extension.
    - ii. Karen offered to contact the IRS and find out how much if anything we would otherwise owe. From there, we will go with the status that costs us less.
  - c. Karen informed the group that there is a collection of historic ACRL-LA chapter documents at McNeese that may be of use in researching things like this as they come up..
- IV. LUC 2013
  - a. Review of 2012 ACRL-LA meeting at LUC and how to improve this year's.
    - i. Despite offering free food last year, attendance was very low, due in part to it being Friday afternoon after the end of the conference.
    - ii. Since there are so few appropriate restaurant options for a meeting near the conference site, it was suggested that the meeting be held during one of the catered meals at LUC.
  - b. Pre-LUC event ideas were discussed.
    - i. It was determined that there is probably not enough time to plan an event for this year, but now is a good time to start planning for next year.
    - ii. Previous successful events included invited speakers and a scholarly communications road show.
    - iii. Ideas put forth included:
      1. Inviting a speaker.
      2. Hosting an unconference/THATCamp/barcamp.
      3. Tenure discussion.
      4. Open Access publishing panel.

5. Building Relationships with Your Institution's Technical Departments
  6. Library Advocacy: strategies, needs in academic LA libraries... collaborate on developing action plans
- V. Other Upcoming Event and Project Ideas
- a. Survey project to gauge interest (mentioned in the past) - Survey brought up during a prior discussion, but no one has yet stepped up to create one.
  - b. Discussion on using Facebook or another tool to conduct ACRL-LA discussion instead of e-mail, where it is easy to lose track of conversations or miss threads.
  - c. Journal Club update.
    - i. Launch in May stalled. Relaunch in mid-August for discussion to begin in early September.
    - ii. Possibly start with a different article.
    - iii. Gena will send the questions to other officers before posting them to the site for feedback via Facebook Direct Message.
- VI. Bylaws and Requirements of Officers & Elections
- a. Consensus among officers and attendees to change bylaws so that only the President and Vice President have to be members of ACRL national due to increasing costs of membership, but Angela was not present to confirm the change.
  - b. Consensus also among officers and attendees to change bylaws to show membership year as September 1 to August 31 in order to match the ALA/ACRL membership year.
- VII. Codex
- a. Since the Advising Council is no longer regularly active, Megan Lowe presented her proposal to the Executive Board to change Codex from Chicago Manual of Style to APA format. Using Chicago has caused troubles for peer reviewers and authors alike.
  - b. Officers and attendees voted unanimously to approve this change.
- VIII. Meeting adjourned at 4:47 p.m.