

## **ACRL-LA Executive Board Members Meeting**

**October 16, 2012: In-Person Following LOUIS Users Conference 2012, Baton Rouge, LA  
Minutes**

**Executive Board Members Present:** President Karen Niemla, Vice President Paul Kelsey, Treasurer Lindsey Reno, Secretary Gena Chattin, Past President Melissa Goldsmith (via Skype)

**Committee Chairs and Members Present:** Anthony Fonseca (via Skype), Student Liaison Lindsey Harmon, Chuck Hughes, Don Smith

### **Discussion**

- I. Meeting called to order by current ACRL-LA President Karen Niemla at 12:45 p.m.
- II. Introductions of Officers and Attendees
- III. **Committee Chairs and Officers – News and Further Changes**
  - o Changes
    - Tony Fonseca and Melissa Goldsmith are soon leaving the state.
    - Kathryn Seidel is stepping down as STAR (Successful Transitions to Academic Research) Committee Chair.
    - Will Hires is no longer with LSU and will be leaving his role as Legislative Liaison.
    - The following list includes these and prior vacant roles:
      - Awards Committee Chair
      - Constitution & Bylaws Committee Member
      - Fund-Raising Chair
      - Legislative Liaison
      - LLA Liaison
      - SLIS Initiatives Ad Hoc Committee Chair
      - STAR Committee Chair
        - o Preferably someone with high school connections or knowledge
        - o Possibly Mitch Fontenot if he is willing since he is already on the committee
        - o Possibly Alyson Gamble at Tulane if she is interested since she ran for an office.
        - o If neither is interested, can put it to general membership for nominations.
  - o News
    - STAR Committee report of activities submitted by Kathryn Seidel
      - Met several times by Skype
      - 2012: Tried to recruit high school librarians to the committee but was unsuccessful
      - Participated in high school conferences
    - Discussion of Ad Hoc Committees

- Can stay dormant for a year
  - Supposed to “meet an immediate need and then disappear.
  - For example, regarding the STAR Committee, we could instead name a High School Librarian Liaison who could investigate and tell us what role ACRL-LA could play.
- Introduction of new Student Liaison, Lindsey Harmon
    - Expects to graduate in May.

#### IV. Treasury and Bank Status

- Membership Numbers
  - Thirteen new or renewal state-only memberships since start of fiscal year.
  - Some money may be due to us from ACRL National.
    - Lindsey doesn’t yet know how much
    - Karen says that ACRL will only give us that money if we fill out an annual report.
- Bank and Account Status
  - Campus Federal Account Balance: \$3445.62
  - PayPal Account Balance: \$491.20

#### V. Tax Status

- According to Casey Kinson, ACRL Program Coordinator, we have a tax status of 501(c)(3), and they have received hard copy proof of that.
  - Karen has a letter saying that we have 501(c)(3) tax status.
- Karen checked the IRS website, and ACRL-LA was not on the list of exempt organizations.
- Karen was not able to find our tax ID when searching the IRS website.
- Ongoing issues with ACRL-LA’s tax ID, which may not be our actual tax ID. Lindsey and Karen are still looking into it.
- Kelly Blessinger, then Secretary/Treasurer, renewed our status as an organization with Secretary of State.
- Kelly Blessinger and Melissa Goldsmith’s names are still on the registration.
- We are not in good status.
- Lindsey said that \$10 to renew was paid with Kelly Blessinger’s personal credit card and that ACRL-LA will need to reimburse her.
- Discussion over whether we have to or should file for taxes:
  - State website says that the last time that ACRL-LA confirmed its corporation status was Oct. 27, 2011
  - Don says that, based on his experience with other organizations, we don’t have to submit tax forms but we do have to submit a tax postcard, but that we are also well past the deadline now.

- Tony suggested a bylaws addition to make it someone's job to file taxes every year.
  - Lindsey says we will lose our tax ID if we don't file.
- Discussion of use of funds
  - Karen says that the organization is to use its money for purposes such as the following:
    - Events at conferences.
    - Paid speakers.
    - Luncheons
    - Web hosting
    - Cash prize: Scholar Librarian of the Year Award, etc.
      - Sometimes publishers will help sponsor parts of these

#### VI. ACRL-LA's Relationship to ACRL and ALA

- Karen provided a list of state ACRL chapters and their independence/affiliation with ACRL. It can be seen in the meeting agenda at [http://www.acrlla.org/sites/default/files/acrl-la\\_oct2012\\_agenda.rtf](http://www.acrlla.org/sites/default/files/acrl-la_oct2012_agenda.rtf).
  - Chapters were either "Incorporated" as is ACRL-LA, or they were "part of state association."
  - It was not clear what "part of state association" meant, but many states were listed as such.
  - ACRL-LA is currently "Incorporated."
    - This requires "Articles of Incorporation."
- ACRL members can easily (and sometimes accidentally) make themselves invisible to ACRL-LA by requesting that no affiliated parties be given their contact information.
- There is a problematic membership year gap between the start dates of ACRL and ACRL-LA.
  - If we want a membership list from ACRL, we have to pay for it unless we wait until September.
  - The idea was put forth to possibly change membership start date for ACRL-LA to match ACRL?
- ACRL doesn't have a relationship with its subsidiaries except the money-per-member.
- Discussion of state associations and state ACRL chapters
  - Illinois: Don said that the academic organization in Illinois merged with ILA since ILA didn't have an academic section and that the two organizations are still separate although merged
  - LLA: Tony said that LLA's academic section had been approached in the past without fruitful results
  - Differences between LLA's Academic Section and ACRL-LA
    - No competition between the groups due to two different focuses.
    - ACRL-LA puts its emphasis on scholarship, tenure, and promotion.
      - Goal is to offer mentoring in this area.

- Offers more opportunities for state librarians to serve and to lead.
  - Tony suggested that Karen meet with Boris Teske, who is with LLA's Academic Section, and discuss ways the two groups can unite without either losing autonomy of their projects.
- Discussion of ACRL national membership of officers
  - Tony says this rule hasn't been enforced before.
  - Karen put forth the possibility that officers (not counting the president) could join ACRL-LA directly instead of ACRL.
  - Karen will look into whether or not allowing officers who are not members of ACRL would hurt us regarding the annual report, etc.
- Discussion of whether to continue free ACRL-LA membership with ACRL membership or to charge on top of ACRL.
  - It was generally felt that \$20 on top of what ACRL and ALA charge would be too much.

#### VII. Upcoming Event and Project Ideas

- Moodle Site for ACRL-LA Use
  - Karen can install Moodle
  - Conference Presentations could be videotaped and uploaded to Moodle, UStream, etc.
- Online Conferences and Workshops
  - Minimal registration charge: +/- \$5
- Event Ideas
  - Open Access Publishing Event - Gena
    - Discussion was had over e-mail prior to the meeting about sponsoring a Web event to discuss Open Access publishing, Codex, etc. It could possibly be formatted as a Google Hangout or shared Skype call. Members could invite their library community (including patrons) to attend and ask questions.
  - "Hackfest" Weekends or Similar Events – Gena
    - Informal day or weekend group meetings where members get together and install and/or do hands-on work with a technology they want to learn more about or write about.
    - Possibility to do this virtually to avoid travel expenses? Or do multiple regional ones?
    - Possible topics
      - Install and get running a platform – something like Drupal, Wordpress, Moodle, MediaWiki, Omeka, Ruby, LAMP/PHP, etc.
      - Think of an application that member libraries can use and try to build it.

- Possibly create a membership subgroup or interest group?
- LLA 2013
  - Discussion of possibly doing a Meet & Greet / Academic Social / Ice Cream Social again.
  - Karen may set up a Moodle presentation and submit the program.

#### VIII. Bylaws and Requirements for Officers

- Discussion of changes to allow officers except the President to serve in the Chapter without being a member of ACRL national.
  - Would encourage more members to take leadership positions.
  - Current Bylaws state: “Section 1. Officers. / The executive officers of the Chapter shall be a President, Vice President/President-Elect, Secretary, and Treasurer. Officers must be members of the Chapter and the ACRL”
  - Will put to Membership for a vote:
    - Karen will show Gena how to set up a poll on the website.

#### IX. Other Things of Note

- Presentation ideas for members – Tony
  - How ACRL-LA can help academic libraries to support distance education.
  - Universities statewide are all approving some kind of organizational leadership program/degree. Keep an eye on this and submit presentation ideas to LLA to show we are on the cutting edge.
- Melissa Goldsmith and Tony Fonseca let it be known that they would be happy to come back as free speakers for ACRL-LA events.
  - Melissa offered to speak on grantwriting.
  - Tony offered to speak on his first year as a library director.

#### X. Meeting adjourned at 1:45pm

- Karen Niemla made the motion.
- Paul Kelsey seconded.

Minutes submitted by ACRL-LA Executive Committee Secretary: Gena Chattin  
November 7, 2012