

ACRL-LA Executive Board Members Meeting

**October 16, 2012: In-Person Following LOUIS Users Conference 2012, Baton Rouge, LA
Minutes**

Executive Board Members Present: President Karen Niemla, Vice President Paul Kelsey, Treasurer Lindsey Reno, Secretary Gena Chattin, Past President Melissa Goldsmith (via Skype)

Committee Chairs and Members Present: Anthony Fonseca (via Skype), Student Liaison Lindsey Harmon, Chuck Hughes, Don Smith

Discussion

- I. Meeting called to order by current ACRL-LA President Karen Niemla at 12:45 p.m.
- II. Introductions of Officers and Attendees
- III. **Committee Chairs and Officers – News and Further Changes**
 - o Changes
 - Tony Fonseca and Melissa Goldsmith are soon leaving the state.
 - Kathryn Seidel is stepping down as STAR (Successful Transitions to Academic Research) Committee Chair.
 - Will Hires is no longer with LSU and will be leaving his role as Legislative Liaison.
 - The following list includes these and prior vacant roles:
 - Awards Committee Chair
 - Constitution & Bylaws Committee Member
 - Fund-Raising Chair
 - Legislative Liaison
 - LLA Liaison
 - SLIS Initiatives Ad Hoc Committee Chair
 - STAR Committee Chair
 - o Preferably someone with high school connections or knowledge
 - o Possibly Mitch Fontenot if he is willing since he is already on the committee
 - o Possibly Alyson Gamble at Tulane if she is interested since she ran for an office.
 - o If neither is interested, can put it to general membership for nominations.
 - o News
 - STAR Committee report of activities submitted by Kathryn Seidel
 - Met several times by Skype
 - 2012: Tried to recruit high school librarians to the committee but was unsuccessful
 - Participated in high school conferences
 - Discussion of Ad Hoc Committees

- Can stay dormant for a year
 - Supposed to “meet an immediate need and then disappear.
 - For example, regarding the STAR Committee, we could instead name a High School Librarian Liaison who could investigate and tell us what role ACRL-LA could play.
- Introduction of new Student Liaison, Lindsey Harmon
 - Expects to graduate in May.

IV. Treasury and Bank Status

- Membership Numbers
 - Thirteen new or renewal state-only memberships since start of fiscal year.
 - Some money may be due to us from ACRL National.
 - Lindsey doesn’t yet know how much
 - Karen says that ACRL will only give us that money if we fill out an annual report.
- Bank and Account Status
 - Campus Federal Account Balance: \$3445.62
 - PayPal Account Balance: \$491.20

V. Tax Status

- According to Casey Kinson, ACRL Program Coordinator, we have a tax status of 501(c)(3), and they have received hard copy proof of that.
 - Karen has a letter saying that we have 501(c)(3) tax status.
- Karen checked the IRS website, and ACRL-LA was not on the list of exempt organizations.
- Karen was not able to find our tax ID when searching the IRS website.
- Ongoing issues with ACRL-LA’s tax ID, which may not be our actual tax ID. Lindsey and Karen are still looking into it.
- Kelly Blessinger, then Secretary/Treasurer, renewed our status as an organization with Secretary of State.
- Kelly Blessinger and Melissa Goldsmith’s names are still on the registration.
- We are not in good status.
- Lindsey said that \$10 to renew was paid with Kelly Blessinger’s personal credit card and that ACRL-LA will need to reimburse her.
- Discussion over whether we have to or should file for taxes:
 - State website says that the last time that ACRL-LA confirmed its corporation status was Oct. 27, 2011
 - Don says that, based on his experience with other organizations, we don’t have to submit tax forms but we do have to submit a tax postcard, but that we are also well past the deadline now.

- Tony suggested a bylaws addition to make it someone's job to file taxes every year.
 - Lindsey says we will lose our tax ID if we don't file.
- Discussion of use of funds
 - Karen says that the organization is to use its money for purposes such as the following:
 - Events at conferences.
 - Paid speakers.
 - Luncheons
 - Web hosting
 - Cash prize: Scholar Librarian of the Year Award, etc.
 - Sometimes publishers will help sponsor parts of these

VI. ACRL-LA's Relationship to ACRL and ALA

- Karen provided a list of state ACRL chapters and their independence/affiliation with ACRL. It can be seen in the meeting agenda at http://www.acrlla.org/sites/default/files/acrl-la_oct2012_agenda.rtf.
 - Chapters were either "Incorporated" as is ACRL-LA, or they were "part of state association."
 - It was not clear what "part of state association" meant, but many states were listed as such.
 - ACRL-LA is currently "Incorporated."
 - This requires "Articles of Incorporation."
- ACRL members can easily (and sometimes accidentally) make themselves invisible to ACRL-LA by requesting that no affiliated parties be given their contact information.
- There is a problematic membership year gap between the start dates of ACRL and ACRL-LA.
 - If we want a membership list from ACRL, we have to pay for it unless we wait until September.
 - The idea was put forth to possibly change membership start date for ACRL-LA to match ACRL?
- ACRL doesn't have a relationship with its subsidiaries except the money-per-member.
- Discussion of state associations and state ACRL chapters
 - Illinois: Don said that the academic organization in Illinois merged with ILA since ILA didn't have an academic section and that the two organizations are still separate although merged
 - LLA: Tony said that LLA's academic section had been approached in the past without fruitful results
 - Differences between LLA's Academic Section and ACRL-LA
 - No competition between the groups due to two different focuses.
 - ACRL-LA puts its emphasis on scholarship, tenure, and promotion.
 - Goal is to offer mentoring in this area.

- Offers more opportunities for state librarians to serve and to lead.
 - Tony suggested that Karen meet with Boris Teske, who is with LLA's Academic Section, and discuss ways the two groups can unite without either losing autonomy of their projects.
- Discussion of ACRL national membership of officers
 - Tony says this rule hasn't been enforced before.
 - Karen put forth the possibility that officers (not counting the president) could join ACRL-LA directly instead of ACRL.
 - Karen will look into whether or not allowing officers who are not members of ACRL would hurt us regarding the annual report, etc.
- Discussion of whether to continue free ACRL-LA membership with ACRL membership or to charge on top of ACRL.
 - It was generally felt that \$20 on top of what ACRL and ALA charge would be too much.

VII. Upcoming Event and Project Ideas

- Moodle Site for ACRL-LA Use
 - Karen can install Moodle
 - Conference Presentations could be videotaped and uploaded to Moodle, UStream, etc.
- Online Conferences and Workshops
 - Minimal registration charge: +/- \$5
- Event Ideas
 - Open Access Publishing Event - Gena
 - Discussion was had over e-mail prior to the meeting about sponsoring a Web event to discuss Open Access publishing, Codex, etc. It could possibly be formatted as a Google Hangout or shared Skype call. Members could invite their library community (including patrons) to attend and ask questions.
 - "Hackfest" Weekends or Similar Events – Gena
 - Informal day or weekend group meetings where members get together and install and/or do hands-on work with a technology they want to learn more about or write about.
 - Possibility to do this virtually to avoid travel expenses? Or do multiple regional ones?
 - Possible topics
 - Install and get running a platform – something like Drupal, Wordpress, Moodle, MediaWiki, Omeka, Ruby, LAMP/PHP, etc.
 - Think of an application that member libraries can use and try to build it.

- Possibly create a membership subgroup or interest group?
- LLA 2013
 - Discussion of possibly doing a Meet & Greet / Academic Social / Ice Cream Social again.
 - Karen may set up a Moodle presentation and submit the program.

VIII. Bylaws and Requirements for Officers

- Discussion of changes to allow officers except the President to serve in the Chapter without being a member of ACRL national.
 - Would encourage more members to take leadership positions.
 - Current Bylaws state: “Section 1. Officers. / The executive officers of the Chapter shall be a President, Vice President/President-Elect, Secretary, and Treasurer. Officers must be members of the Chapter and the ACRL”
 - Will put to Membership for a vote:
 - Karen will show Gena how to set up a poll on the website.

IX. Other Things of Note

- Presentation ideas for members – Tony
 - How ACRL-LA can help academic libraries to support distance education.
 - Universities statewide are all approving some kind of organizational leadership program/degree. Keep an eye on this and submit presentation ideas to LLA to show we are on the cutting edge.
- Melissa Goldsmith and Tony Fonseca let it be known that they would be happy to come back as free speakers for ACRL-LA events.
 - Melissa offered to speak on grantwriting.
 - Tony offered to speak on his first year as a library director.

X. Meeting adjourned at 1:45pm

- Karen Niemla made the motion.
- Paul Kelsey seconded.

Minutes submitted by ACRL-LA Executive Committee Secretary: Gena Chattin
November 7, 2012