

## **Minutes of the ACRL-LA Executive Board Meeting Friday, Aug. 14, 2009**

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Present: Kelly Blessinger, Tony Fonseca, Melissa Goldsmith, Megan Lowe, Mike Matthews, Karen Niemla, Don Smith, Boris Teske, Mark Zelesky

- I. Meeting was called to order at 11:10
- II. Minutes from June 17, 2009 were approved
- III. Treasurer's Report (included as Appendix A) was discussed, current balance is \$4,405.41
- IV. Old Business

### A. Scholarly Publishing Workshop: Follow Up

Mike reported that the workshop was a great success. He received a lot of positive feedback, and is waiting to get the participant survey results from ACRL. Mike stated that if anyone has ideas for future seminars to pass these on to Tony. As a follow up to the seminar, a bulletin board on the ACRL-LA website will be created.

Tony suggested that ACRL-LA members could serve as consultants for scholarly communication by talking to faculty at academic institutions throughout the state on copyright and licensing issues. A possible collaboration with LOUIS was mentioned.

### B. October Mini-Conference

Scott Walter has committed to the mini-conference and Tony will contact Beth Avery for more details on honorariums. The timeline that was created last year needs to be consulted to see if we are on track.

### C. Mentor/Peer Network/Experts Program

Megan stated that there had been two recent focus groups in which there were no participants. Megan did e-mail the focus group questions to those who requested them with a deadline of 8/14. An online attempt for a focus group was not a success due to technical problems.

From feedback thus far, it looks like an expert panel/database would be the most well received form of mentoring. Megan is formulating a document for

appropriate behavior and commitments. This will be something that participants are able to put in a dossier/portfolio.

#### D. Journal Progress

John Budd and Melissa are serving on the advisory board. Vivian Solar stepped down due to conflict of interest. The inaugural issue is sent to be published in November/December. Megan has eight authors that have agreed to submit for the first issue, including, (but not limited to) Jim Elmborg (University of Iowa), Sigrid Kelsey, Michelynn McKnight & Alma Dawson (all of LSU). The journal has a tentative ISSN that will become official with the first issue.

Megan is working on the submission guidelines and the Creative Commons licensing. She has a list of people who are willing to serve as peer reviewers. The group agreed that reviewers who have recently left the state and the organization should still be able to peer review if they wish. A peer review packet is being created, and potential reviewers must submit a curriculum vita.

The criteria for submissions will include the following:

- 1) Relevance
- 2) Originality
- 3) Methodology
- 4) Abstract
- 5) Organization & Style
- 6) Documentation

Megan will review all submissions before they are sent out for peer review to make sure they fit the scope of the journal. If submissions meet the journals required elements, they will be sent out for peer review and they will be ranked in one of the following ways: accepted/no revision, accepted with revisions, reject with suggested revisions to resubmit, or reject. Megan is planning on creating a FAQ for the journal, and Karen is working on the physical face of the journal.

#### E. Website

Karen is testing out Codex on her personal website. She displayed a title art design that she created, but expressed concern regarding the font and copyright issues. Suggestions were made to use a free font from Creative Commons, to buy the rights to the font, or to have an artist make a drawing. Melissa offered to produce a drawing for the group to look at.

Karen explained the glitches that occurred when ACRL-LA was trying to conduct the virtual focus group. While a trial run worked fine, when the meeting was taking place, participants kept getting disconnected. Karen was

trying to find free software that participants would not have to log into, so she will continue to look for other free solutions. For future ACRL-LA meetings to be held virtually, we will need to find good software.

#### F. Relationship with LLA-Academic:

1. Tony wants to create a “Statement of Purpose” for our chapter on our website. He thought that this clear statement would ease tensions between ACRL-LA and the LLA Academic Chapter. Boris suggested that the two current presidents of each group get together to write this statement. Tony also suggested that we create a statement of purpose for CODEX as well, to differentiate our product from Louisiana Libraries. The group decided that this would not be necessary.

#### V. New Business

##### A. Committees:

1. Boris will be returning as Chair of the Awards Committee.
2. Since Tony was elected under different bylaws, he will serve one year as President while Melissa will serve two.
3. A bylaws change will be introduced so the Past President (currently Mike Matthews) will be responsible for Ad-Hoc Committee coordination, including assuring that there are at least three members on all the Ad Hoc committees, all of which must be current ACRL-LA members.
4. The Awards Committee will now be a standing committee.
5. Evaluation of certain standing committees for necessity
  - The Archives Committee was merged with the Web Administrator position, and the Elections Committee was merged into the Membership Committee. This leaves us with three standing committees: Awards, Bylaws, and Membership and Elections.
  - Web Administrator and Journal Editor will be appointed positions (rather than committee responsibilities) to ensure continuity
    - Both Web Administrator and Journal Editor still serve on Executive Board and vote.

- The Executive Officers (President, President-Elect, and Secretary Treasurer) will appoint these positions with direction from the Executive Board. Dismissal from positions will be handled in the same manner.

6. Newsletter

Due to the new open access journal, the newsletter will no longer be published after the Spring/Summer 2009 issue.

**B. K-20 Initiative:**

1. Form an ad-hoc committee to provide information on information literacy from the kindergarten to graduate student level.
  - Deb Rollins will chair
  - Develop competencies for curriculum development

**C. Secretary/Treasurer Office:**

For now this will stay an amalgamated position, will revisit topic in one year after current Secretary/Treasurer has had a chance to do both roles.

**D. Relationship with SLIS/SLIS Projects:**

1. ACRL-LA has agreed to sponsor informal socials with SLIS students and professionals to talk about being on the front lines and literature in the field. These sessions will be held in two parts. The first part will be discussion, the second part social. These will be monthly and will take place the last Thursday of each month. The first will be held August 27, 2009. ACRL-LA will give a sponsorship of \$25 for appetizers for these meetings. They will be organized by the ACRL-LA student liaison, Mark Zelesky.
2. An Ad-Hoc committee for SLIS relations with ACRL-LA will be created and will include the student liaison, Mark Zelesky, Tony Fonseca, Alma Dawson, Megan Lowe and Melissa Goldsmith

**E. Memberships**

1. Melissa would like to create an option for an “Associate Member.” Associate members could include those out of state, retired persons, friendly faculty, etc. Associate members

would not be able to vote or serve on the board, but they could submit proposals. They would also get membership discounts for events. The cost would be \$10 for students and \$20 for non students.

2. Melissa is working on some other ideas to increase membership.

#### **F. Fund Replenishment/Fund Raising Ideas**

1. Karen is willing to Chair an Ad Hoc Committee on fund raising.

Adjournment at 2:45

Respectfully Submitted by Kelly Blessinger

**ACRL-Louisiana Treasurer's Report**

<b>Beginning Balance (7-23-2009)</b>	<b>\$</b>	<b>4,020.00</b>
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**Date Withdrawals**

7/23	Checks for new account	<b>\$</b>	<b>(14.90)</b>
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<b>Total Withdrawals</b>	<b>\$</b>	<b>(14.90)</b>
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**Date Deposits**

8/13	Last check from Capital One	<b>\$</b>	<b>381.07</b>
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8/13	PayPal Transfer	<b>\$</b>	<b>39.24</b>
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8/13	Membership Dues (checks)	<b>\$</b>	<b>20.00</b>
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<b>Total Deposits</b>	<b>\$</b>	<b>440.31</b>
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<b>Current Balance 8-14-2009</b>	<b>\$</b>	<b>4,445.41</b>
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